

Butler County Middle School
SBDM Called Meeting Minutes
August 13, 2018
3:15 PM in BCMS Conference Room

The Butler County Middle School SBDM council met on August 13, 2018 in a scheduled called session. The following SBDM members were present: John Embry, Monica Crawford, and Melissa Renfrow. Non-council member Assistant Principal Cody Donaldson attended, and Principal Tim Freeman led the meeting.

- **Meeting was called to order at 3:20 PM.**
- **Approval of Agenda:** Mr. Freeman asked for approval of the agenda. Mr. Harper added the Beta Field Trip to the agenda, and Mr. Embry added housekeeping questions from staff. Mrs. Renfrow made the motion to approve, and it was seconded by Mr. Embry. Consensus was met.
- **Approval of Minutes:** Mr. Freeman asked for approval of the July SBDM minutes that were sent to the council. Mr. Harper made the motion to approve, and it was seconded by Ms. Crawford. Consensus was met.
- **Approval of the budget:** Mr. Freeman covered the school ledger budget. Mr. Freeman stated that the latest SBDM budget was not given to him for this month's meeting. Mr. Embry made the motion to approve, and it was seconded by Mr. Harper. Consensus was met.
- **Approval of athletic handbooks:** Mr. Freeman shared all the athletic handbooks with the council and asked for approval. Mr. Harper made the motion to approve, and it was seconded by Mrs. Renfrow. Consensus was met.
- **Approval of 8th Grade Promotion Policy (2nd Reading):** The council approved the first reading for requirements to attend 8th grade recognition at the last meeting. The council approved the second reading. Revisions will be adjusted in the student handbook, and the school will communicate with parents. Mr. Harper made the motion to approve, and it was seconded by Mrs. Renfrow. Consensus was met.
- **Approval of the 2018-2019 Title I Budget:** Mr. Freeman gave the council members the proposed Title I budget. Mr. Embry made the motion to approve, and it was seconded by Ms. Crawford. Consensus was met.
- **Approval of Art Funds:** Mr. Freeman asked SBDM to transfer \$500.00 to the art account for student supplies. Ms. Crawford gave a description of what the funds were used for. Mr. Harper made the motion to approve, and it was seconded by Mr. Embry. Consensus was met.
- **Approval of the Beta Field Trip:** Mr. Harper requested the approval of eight Beta officers to attend a Beta convention in Bowling Green for two days. Because the trip is in Bowling Green the students will not stay overnight. Beta will cover all expenses and utilize the school board van to transport students. Mr. Embry made the motion to approve, and it was seconded by Ms. Crawford. Consensus was met.

Communication

- **First Week of School:** Mr. Freeman informed the council of how the beginning of school started. Mr. Freeman stated that class schedules have been completed, student paperwork has been sent home, and logistics and transition times will continue to be addressed within the school.
- **Housekeeping:** Mr. Embry added to the agenda under communication some questions that the teachers had. Mr. Freeman addressed questions about SRO and times in the building, the current bell for class changes, and traffic for parent pick ups.
- **Emergency Response Plan:** The council went in to closed session to discuss the school's Emergency Response Plan.
- **Adjourn:** With no other items on the agenda, Mr. Embry made the motion to adjourn, and it was seconded by Mrs. Renfrow. The meeting was adjourned at 4:03 PM.