

Butler County Middle School
SBDM Called Meeting Minutes
October 9, 2017
3:15 p.m. in BCMS Conference Room

The Butler County Middle School SBDM council met on October 9, 2017. The following SBDM members were present: Kim Grubb, Thomas Harper, John Embry, and Principal Tim Freeman led the meeting.

- **Meeting was called to order at 3:17 PM**
- **Approval of the Agenda:** Mr. Freeman added to the agenda under approval for academic team fundraisers, and under communication to discuss allocation of funds for SKYPAC grant. The agenda was approved by Mr. Embry and seconded by Mrs. Grubb. Consensus was met.
- **Approval of Minutes:** Mr. Freeman sent the previous month's minutes to be reviewed the month prior to the meeting. The members had time to review. Mr. Harper made the motion to approve the minutes and it was seconded by Mr. Embry. Consensus was met.
- **Approval of Budget:** A copy of the September 2016 and September 2017 Ledger budget was presented. Also, a detailed breakdown of the September 2016 and 2017 SBDM budget was presented. In addition all budgets were sent to SBDM a week prior to review to answer any questions about spending out of SBDM or the Ledger. Mr. Freeman stated that funds in SBDM are currently frozen and only minor expenses out of travel and necessary expenses are necessary at this time. Mr. Freeman stated that the school receives quarterly money from credit cards used with local banks to help fund our faculty, student, and school fund in our Ledger account. Some items have been purchased out of those accounts to help with upkeep in the building such as paint and disinfecting supplies. Mr. Freeman also stated that the new digital TV for displaying announcements in the front lobby was purchased out of the Ledger account. Mr. Harper made the motion to approve the budget and it was seconded by Mrs. Grubb. Consensus was met.
- **Academic Team Field Trip:** Mr. Freeman asked for approval for STLP field trip to Lexington on November 16th. Mr. Freeman added that SBDM would not be paying for travel expenses. Mrs. Grubb made the motion for approval and it was seconded by Mr. Harper. Consensus was met.
- **Approval of Beta Field Trip:** Mr. Freeman asked for approval for Beta to attend the Nashville Zoo in either late October or early November. Mr. Freeman stated that Mr. Howard would put on board agenda if SBDM approved the trip. Mr. Harper gave details about setting date and times. Mrs. Grubb made the motion to approve and it was seconded by Mr. Embry.
- **Approval of Academic Team Fundraiser:** Mr. Freeman asked for approval for the Academic team to sell T-Shirts, card catalogs, in November and Christmas Cookies and treats in the month of December. Mr. Harper made the motion to approve and it was seconded by Mr. Embry.

Communication

- **Parent Night:** Mr. Freeman stated that Title 1 Parent night will be held on October 24th from 4:30-6:30. Any parent that wishes to just pick their student's grade card up and not meet with staff could come from 3:30-4:30 and pick up in the front office.
- **SKYPAC Grant:** Mr. Freeman informed SBDM that the middle school has received a grant for viewing performances or having members of SKYPAC come to school to perform other educational opportunities. SBDM agreed to give each grade \$3.50 a student. 6th grade has a travel grant that will provide transportation to SKYPAC for a play. 8th grade will be attending a play in the spring of 18. Added cost and other ideas for utilizing money is still in discussion.
- **Adjourn:** There was no other business to discuss. Mrs. Grubb made the motion for adjournment and it was seconded by Mr. Embry. Consensus was met, and the meeting was adjourned at 3:53 PM.