

**Butler County Middle School  
Called SBDM Meeting Minutes  
June 13, 2022  
10:30 AM in the BCMS Conference Room**

The Butler County Middle School SBDM council met on June 13, 2022 in a called session. The following SBDM members were present: Adra Skaggs, Jennifer Davis, Amy Robbins, Monica Thorton, John Embry and Principal Tim Freeman led the meeting. Non-SBDM members in attendance were BCMS Band Director Jason Ausbrooks and Assistant Principal Cody Donaldson.

- Meeting was called to order at 10:30 AM
- **BCMS Mission Statement:** *EXPANDING MINDS, STRENGTHENING BODIES, NURTURING SPIRITS FOR LIFELONG SUCCESS.*
- **Approval of Agenda:** There were two items that Mr. Freeman added to the agenda. The first was under approvals to revise the language of the BCMS Handbook in regards to the following: tobacco policy, request to change schedule, extra curricular activity, and cell phone policy. The second was under communication to update the Behavioral RTI Matrix. With the added items, Mrs. Skaggs made a motion to approve the agenda, and it was seconded by Mrs. Thornton. Consensus was met.
- **Approval of Minutes:** Mr. Freeman asked for approval of the May minutes that were sent to the council. Mrs. Davis made a motion to approve, and it was seconded by Mrs. Robbins. Consensus was met.
- **Approval of the budget:** There was no available budget at the time.
- **Approval of BCMS Band Trip:** Mr. Freeman asked the council to approve a BCMS Band trip to Holiday World for May of 2023. The council agreed to approve the trip, but final approval will come from the board. Mr. Embry made the motion to approve, and it was seconded by Mrs. Robbins. Consensus was met.
- **Approval of 1st Reading of BCMS Student Handbook:** Mr. Freeman asked the council to review the modified language in the following: tobacco policy, request to change schedule, extra curricular activity, and cell phone policy in the BCMS Handbook. Mr. Embry made the motion to approve, and it was seconded by Mrs. Davis. Consensus was met.

**Communication**

- **Behavioral RTI Matrix:** Mr. Freeman and Mr. Donaldson discussed the modifications on the behavior sheet that helps track Tier 2-3 behavior students.
- **Social Studies Position:** David Minnicks was hired for the position.
- **Science Position:** Casey Phelps was hired for the 8th grade science position.
- **Remaining Positions to be filled:** FMD Teacher and Custodian
- **Summer Operating Hours:** Monday, Wednesday, Thursday from 8AM-2PM
- **Open House for the 2022-2023 School Year:** August 1st from 4PM-6:30PM
- **BCMS Library Renovation update:** At this time, all of the wall painting is done, interior window trim is painted, the new carpet is currently being installed, book shelves are being put back together, and new furniture has arrived.

### **Adjourn**

- **Adjourn:** With no other items on the agenda, Mrs. Davis made a motion to adjourn, and it was seconded by Mr Embry. The meeting was adjourned at 10:59 AM.