

**Butler County Middle School  
Called SBDM Meeting Minutes  
July 11, 2022  
10:30 AM in the BCMS Library**

The Butler County Middle School SBDM council met on July 11, 2022 in a called session. The following SBDM members were present: Jennifer Davis, Amy Robbins, Monica Thorton, John Embry and Principal Tim Freeman led the meeting.

- Meeting was called to order at 10:32 AM.
- **BCMS Mission Statement:** **EXPANDING MINDS, STRENGTHENING BODIES, NURTURING SPIRITS FOR LIFELONG SUCCESS.**
- **Approval of Agenda:** There were no additional items that were added to the agenda. Mr. Embry made a motion to approve, and it was seconded by Mrs. Robbins. Consensus was met.
- **Approval of Minutes:** Mr. Freeman asked for approval of the June minutes that were sent to the council. Mrs. Davis made a motion to approve, and it was seconded by Mrs. Thorton. Consensus was met.
- **Approval of the budget:** Mr. Freeman shared the allocated SBDM 2022-2023 Budget. Mr. Freeman answered general questions in regards to allocations. There were no adjustments in budgets for the library, technology, or copy funds. There was a deduction in travel, general funds, and instructional equipment to balance the budget. Mr. Embry made a motion to approve the budget and it was seconded by Mrs. Thornton. Consensus was met..
- **Approval of 2nd Reading of BCMS Student Handbook:** Mr. Freeman asked the council to review the modified language in the following: tobacco policy, request to change schedule, extra curricular activity, and cell phone policy in the BCMS Student Handbook. Mr. Embry made the motion to approve, and it was seconded by Mrs. Davis. Consensus was met.
- **2022-2023 Faculty Handbook**
- **2022-2023 BCMS Athletic Handbook**
- **2022-2023 Softball Handbook**
- **2022-2023 Football Handbook**
- **Approval:** Mr. Freeman asked for the approval of listed handbooks in one reading. Mrs. Davis made a motion to approve, and it was seconded by Mrs. Thornton. Consensus was met.

**SBDM Proof of Assurances:** Mr. Freeman gave all members their proof of assurances, and Mrs. Davis made the motion to approve. It was seconded by Mr. Embry. Consensus was met, and all members signed off.

### **Communication**

- **Custodian Position:** Kirk Belchel has been named for the position.
- **Guidance Counselor:** Still Vacant
- **MSD/FMD:** Kristen Belchel has been named for the position.
- **Open House for the 2022-2023 School Year:** August 1st from 4PM-6:00PM (Come and go event)
- **BCMS PD Schedule:** [View Attachment](#)
- **Online Registration:** Mr. Freeman gave an update of how many parents have filled out the online registration form. Student schedules will be released once registration has been completed.

### **Adjourn**

- **Adjourn:** With no other items on the agenda, Mrs. Davis made a motion to adjourn, and it was seconded by Mr Embry. The meeting was adjourned at 10:54 AM.