

**Butler County Middle School
Called SBDM Meeting Minutes
January 22, 2022
3:15 PM in the BCMS Library**

The Butler County Middle School SBDM council met on December 13, 2021 in a called session. The following SBDM members were present: Adra Skaggs, Jennifer Davis, Amy Robbins, John Embry and Principal Tim Freeman led the meeting.

- Meeting was called to order at 3:15 PM.
- **BCMS Mission Statement:** **EXPANDING MINDS, STRENGTHENING BODIES, NURTURING SPIRITS FOR LIFELONG SUCCESS.**
- **Approval of Agenda:** There were no additional items that needed to be added to the agenda. Mrs. Davis approved the agenda, and it was seconded by Mr. Embry. Consensus was met.
- **Approval of Minutes:** Mr. Freeman asked for approval of the December minutes that were sent to the council. Mrs. Skaggs made a motion to approve, and it was seconded by Mrs. Davis. Consensus was met.
- **Approval of the budget:** Mr. Freeman covered the most recent SBDM budget. Mr. Freeman answered general questions about expenses. Mrs. Robbins made the motion to approve, and it was seconded by Mr. Embry. Consensus was met.
- **Approval:**
- **2021-2022 BCMS Comprehensive Improvement Plan**
- **2021-2022 BCMS Professional Development Plan**
- **2021-2022 BCMS Executive Summary**
- This will be submitted to the board for approval, it was reviewed by the council and Mr. Embry made the motion to approve all reports in addition to adding Arts/Humanities to the Professional Development Plan. It was seconded by Mrs. Skaggs. Consensus was met.

Communication

- **Case Assessment:** Mr. Freeman informed the council that CASE assessment will be administered the week of January 10th-14th and data will be collected for RTI adjustments the following week. PLC work will focus on data collection and adjustments to lesson plan rigor.
- **NTI Update:** Mr. Freeman will meet with grade level teams to discuss NTI update, completion percentage, and next steps on getting students to complete work.

Adjourn

- **Adjourn:** With no other items on the agenda, Mrs. Robbins made a motion to adjourn, and it was seconded by Mr. Embry. The meeting was adjourned at 3:35 PM.