

**Butler County Middle School
Called SBDM Meeting Minutes
February 14, 2022
3:15 PM in the BCMS Library**

The Butler County Middle School SBDM council met on February 14, 2022 in a called session. The following SBDM members were present: Adra Skaggs, Jennifer Davis, Amy Robbins, John Embry and Principal Tim Freeman led the meeting. Non-SBDM members in attendance was Superintendent Robert Tuck and parent Cody Donaldson

- Meeting was called to order at 3:15 PM.
- **BCMS Mission Statement:** *EXPANDING MINDS, STRENGTHENING BODIES, NURTURING SPIRITS FOR LIFELONG SUCCESS.*
- **Approval of Agenda:** Cody Donaldson requested to be put on the agenda under communication in regards to the 2022-2023 master schedule. Mrs. Skaggs approved the agenda, and it was seconded by Mr. Embry. Consensus was met.
- **Approval of Minutes:** Mr. Freeman asked for approval of the January minutes that were sent to the council. Mrs. Thornton made a motion to approve, and it was seconded by Mrs. Davis. Consensus was met.
- **Approval of the budget:** Mr. Freeman covered the most recent SBDM budget. Mr. Freeman answered general questions about expenses. Mrs. Robbins made the motion to approve, and it was seconded by Mr. Embry. Consensus was met.
- **Approval of Beta Overnight:** Mr. Freeman asked the council for approval for Beta members to attend the state convention in Opryland Hotel. This is an overnight trip in June and students have the opportunity to qualify for Nationals. Mrs. Thornton made the motion to approve, and it was seconded by Mrs. Davis. Consensus was met.
- **Approval of the Youth Service Center Assurance Document:** Mr. Freeman covered the YSC Assurance document and asked for approval for the document to be put in motion for YSC. Mrs. Skaggs made the motion for approval, and it was seconded by Mr. Davis. Consensus was met. Mr. Freeman signed the document.

Communication

- **Case Assessment:** Mr. Freeman informed the council that CASE assessment was administered the week of January 10th-14th and data points are currently being collected for RTI tier adjustments. PLC work will focus on data collection and adjustments to lesson plan rigor.

- **Impact Survey Results:** Mr. Freeman covered and showed the council how to locate results from the survey. Results showed BCMS was either above or at state average in all categories.
- **2022-2023 Master Schedule Update:** Mr. Freeman informed the council that there will be several openings next school year due to retirements. After polling the staff, results showed a demand for a Family Consumer Science position. Mr. Freeman informed the council of options on how to create the position. In order to create the position, BCMS would not hire either a second math teacher for 6th grade or look to combine Language Arts Reading and Writing into one class. Mr. Donaldson spoke as a parent and was in favor of the position because of the opportunities it would give students with their schedule.

Adjourn

- **Adjourn:** With no other items on the agenda, Mrs. Davis made a motion to adjourn, and it was seconded by Mrs. Skaggs. The meeting was adjourned at 4:00 PM.