

**Butler County Middle School**  
**SBDM Called Meeting Minutes**  
**July 8, 2019**  
**9:30 AM in the BCMS Conference Room**

The Butler County Middle School SBDM council met on July 8, 2019 in a scheduled called session. The following SBDM members were present: John Embry, Monical Crawford, Mandy Fulton, and Melissa Renfrow. Non-council member Assistant Principal Cody Donaldson attended, and Principal Tim Freeman led the meeting.

- **Introduction of new SBDM Members**

Monica Crawford: Teacher

John Embry: Teacher

Mandy Fulton: Teacher

Melissa Renfrow: Parent

Robin Johnson: Parent

- **Meeting was called to order at 9:30 AM**

- **Approval of Agenda:** Mr. Freeman requested to have \$500 out of 0610 to the Ledger Art Fund to be added under approvals to the agenda. Mrs. Renfrow made a motion to approve, and it was seconded by Ms. Crawford. Consensus was met.
- **Approval of Minutes:** Mr. Freeman asked for approval of the May called meeting minutes that were sent to the council. Ms. Crawford made a motion to approve, and it was seconded by Mrs. Fulton. Consensus was met.
- **Approval of the budget:** Mr. Freeman went over the allocation for the 2019-2020 SBDM budget and covered the May 31st Ledger budget. Mr. Embry made a motion to approve, and it was seconded by Mrs. Renfrow. Consensus was met.
- **Amendment to Student Handbook (1st Reading):** Mr. Freeman read some suggested amendments to the student handbook. Under extracurricular activities it was suggested that students with a failing grade should not be allowed to attend extracurricular events such as dances, field trips, etc. This will match the athletic eligibility. Mr. Embry made the motion for the amendment, and it was seconded by Mrs. Fulton. Consensus was met.
- **Approval of the 2019-2020 Faculty Handbook:** Mr. Embry made the motion to approve the faculty handbook, and it was seconded by Ms. Crawford. Consensus was met.
- **Approval of the 2019-2020 Athletic Handbooks:** Mrs. Renfrow made the motion to approve the athletic handbooks, and it was seconded by Ms. Crawford. Consensus was met.
- **Approval of the ESS/Daytime waiver plan:** Mr. Freeman covered the ESS/Daytime waiver plan he submitted to the board of education. The council members signed the signature page for approval. Consensus was met.
- **Approval of Art Funds:** Mr. Freeman asked SBDM to transfer \$500.00 to the art account for student supplies. Ms. Crawford gave a description of what the funds were used for. Mrs. Renfrow made a motion to approve, and it was seconded by Mr. Embry. Consensus was met.

## Communication

- **Open House:** Mr. Freeman had discussed with council members about splitting open house into two dates. This will help with traffic flow and allow more time to be dedicated for 6th grade orientation.  
July 31st: 7th-8th Grade Open House (5:00 PM-6:30 PM), Related Arts Teacher attendance is optional  
August 1st: 6th Grade Open House/Orientation (5:00 PM-7:00 PM), Related Arts Teacher attendance is required
- **Math Position:** New Math Hires: Amy Rogers and Allison Kurfiss
- **Language Arts Position:** The position was not filled. Mrs. Penny Wallace, who is a retired teacher with the certification, will fill the position until Christmas.
- **Special Education Paraprofessional positions:** Tina Leach, Renae Coleman, and Stephen Lindsey

## Closed Session

- **Emergency Plan**
- **Principal Announcements**
- **Adjourn:** With no other items on the agenda, Mr. Embry made a motion to adjourn, and it was seconded by Mrs. Fulton. The meeting was adjourned at 10:20 AM.