

Butler County Middle School
SBDM Called Meeting Minutes
September 10, 2018
3:15 PM in BCMS Conference Room

The Butler County Middle School SBDM council met on September 10, 2018 in a scheduled called session. The following SBDM members were present: Monica Crawford, Thomas Harper, Kim Grubb, and Melissa Renfrow. Non-council member BCMS band director Jordan Evans attended, and Principal Tim Freeman led the meeting.

- **Meeting was called to order at 3:20 PM.**
- **Approval of Agenda:** Mr. Freeman asked for approval of the agenda. Mr. Freeman made an amendment to the agenda. Under approval, Mr. Freeman changed the number of Chromebooks requested from 30 to 46. Mrs. Grubb made the motion to approve, and it was seconded by Mr. Harper. Consensus was met.
- **Approval of Minutes:** Mr. Freeman asked for approval of the August SBDM minutes that were sent to the council. Mrs. Renfrow made the motion to approve, and it was seconded by Ms. Crawford. Consensus was met.
- **Approval of the budget:** Mr. Freeman covered the school ledger budget. Mr. Freeman stated that the latest SBDM budget was not given to him for this month's meeting. Mrs. Grubb made the motion to approve, and it was seconded by Mr. Harper. Consensus was met.
- **Approval to purchase 46 Chromebooks and Cart:** Mr. Freeman asked the council to split the cost with the board of education to buy 46 chromebooks and a cart. This will give the school an additional classroom set and replace some that are not functioning properly. The cost will be +/- \$4,800. Mrs. Grubb made the motion to approve, and it was seconded by Mrs. Renfrow. Consensus was met.
- **Approval of 2018-2019 ESS Budget:** Mr. Freeman presented the 2018-2019 ESS budget to the council. Mrs. Renfrow made the motion to approve, and it was seconded by Ms. Crawford. Consensus was met.
- **Approval of Band curriculum for intervention purposes:** Mr. Evans presented to the council about a program that is helping with instruction, feedback, and progress monitoring. Mr. Freeman asked the council for approval to split the cost of the program with the the band program. SBDM will be responsible for +/- \$400.00. Mrs. Grubb made the motion to approve, and it was seconded by Ms. Crawford.
- **Approval of STLP field trip to the Slugger Museum on October 19th.** Mr. Freeman asked the council to approve the STLP field trip. This trip will be done during the school day, and will be fully funded by the STLP program. Mr. Harper made the motion to approve, and it was seconded by Mrs. Renfrow. Consensus was met.

Communication

- Mr. Freeman informed the council that all drills have been completed. Mr. Freeman reviewed the most recent Lock Down drill and feedback. Mr. Freeman stated that lock down drills will be done once a month.
- Mr. Freeman informed the council there is currently an opening for an ELA position in the 8th grade. However, there have not been many applicants interested. The school is currently filling the position with a retired certified teacher. Mr. Freeman also stated he may close the position and re-open the position once we get closer to Christmas.
- Mr. Freeman informed the council that he met with a few parents who were interested in starting a PTO. BCMS currently does not have any by-laws. At this time, BCMS is accepting nominations for PTO representatives. That window will close at 3PM on September 12th.
- **Adjourn:** With no other items on the agenda, Mrs. Grubb made the motion to adjourn, and it was seconded by Mr. Harper. The meeting was adjourned at 3:42 PM.