

Butler County Middle School
SBDM Special Called Meeting Minutes
July 24, 2018
10:00 AM in BCMS Conference Room

The Butler County Middle School SBDM council met on July 24, 2018 in a special called session. The following SBDM members were present: John Embry, Kim Grubb, Monica Crawford, and Principal Tim Freeman led the meeting.

- **Meeting was called to order at 10:02 AM**

- **Introduction of 2018-2019 SBDM Members**
 - John Embry: Teacher
 - Monica Crawford: Teacher
 - Thomas Harper: Teacher
 - Melissa Renfrow: Parent
 - Kim Grubb: Parent

- **Approval of Agenda:** Mr. Freeman asked for approval of the agenda. Mr. Embry made the motion to approve, and it was seconded by Mrs. Grubb. Consensus was met.

- **Approval of Minutes:** Mr. Freeman asked for approval for the June SBDM minutes that were sent to the council. Mrs. Grubb made the motion to approve, and it was seconded by Ms. Crawford.

- **Approval of the budget:** Mr. Freeman covered the school ledger budget and the SBDM budget. Mr. Freeman noted \$500 funds for Art supplies have not been transferred and will be placed on the August agenda. Mr. Embry made the motion to approve, and it was seconded by Ms. Crawford.

- **Approval of 8th grade Promotion Policy (1st Reading):** The council asked Mr. Freeman in June to develop a policy that restricts 8th graders from participating in the end-of-the-year promotion if they have any outstanding balances with the school, checked out library books, athletic uniforms not returned, classroom materials, etc. Mr. Freeman presented the council with the proposal for approval for the first reading. Mr. Embry made the motion to approve, and it was seconded by Mrs. Grubb. Consensus was met.

- **Approval to raise the student to teacher cap for 7th-8th grade:** Mr. Freeman asked the council for permission to raise the student cap from 25 to 31. Mr. Embry commented that he does not understand how BCMS gained 50 more students but was actually cut two teacher positions. Mrs. Grubb made the motion to approve, and it was seconded by Ms. Crawford.

Communication

- **July 26th Open House:** Mr. Freeman explained the PD for July 26th and gave the council details about Open House.
- **Active Shooter Drill:** Mr. Freeman shared details about the Active Shooter Drill held at North Butler Elementary School on July 23rd. Mr. Freeman explained that there could be some updates on our crisis response and drills conducted during the school year.
- **Copy Machine:** New copy machines have arrived. Mr. Freeman informed the council he will have front office staff and team leaders attend the training for orientation on July 31st from 1:30-3:30 PM.
- **Supply List:** Mr. Freeman discussed with the council and received feedback about the current school supply list. Mr. Freeman stated he will be addressing that list with teachers before school starts.
- **Your Duty Under Law**
- **Managing Government Records**
- **Student Free Speech and Religious Liberty Rights and KRS 158.195**
The council members received, reviewed, and signed off on those documents. Mr. Freeman signed off on distribution of the documents.
- **Adjourn:** With no other items on the agenda, Mr. Embry made the motion to adjourn, and it was seconded by Mrs. Grubb. The meeting was adjourned at 10:38 AM.