

Butler County Middle School
SBDM Called Meeting Minutes
April 16, 2018
3:15 p.m. in BCMS Conference Room

The Butler County Middle School SBDM council met on April 16, 2018. The following SBDM members were present: Jon Hunt, Thomas Harper, John Embry, Kim Grubb, Leslie Wood and Principal Tim Freeman led the meeting.

- **Meeting was called to order at 3:16 PM**
- **Approval of Agenda:** Mr. Freeman asked for approval for the agenda and under the items of communication Mr. Freeman added the date for the 2018 SBDM Parent nominations. Mr. Embry made the motion to approve and it was seconded by Mrs. Grubb. Consensus was met.
- **Approval of Minutes:** Mr. Freeman asked for approval for the February SBDM minutes that was sent to the council. Mrs. Wood made the motion to approve and it was seconded Mr. Harper. Consensus was met.
- **Approval of the budget:** Mr. Freeman covered the school ledger budget and the SBDM budget. Mr. Harper made the motion to approve and it was seconded by Mrs. Wood. Consensus was met.
- **Approval of School Attendance Policy:** Mr. Freeman discussed with the council about chronic absenteeism and the effects it will have for the accountability for next year's school report card. The board has asked all schools to examine their attendance policy to see if adjustments need to be made. Mr. Freeman made the recommendation to the council to wait to take action for approval until he discusses with other principals about their policy. Mr. Freeman and the council feels it is important that each school have the same policy in order to keep confusion at a minimum for parents. No action was taken on this item and will be on the May agenda.
- **Approval to purchase Science Pacing Guide:** Mr. Freeman asked permission to use funds out of 0610 to purchase Chris Kessler's Science pacing guide and activities for the science department. Mr. Freeman stated to the council that SBDM would only be responsible for half of the amount which is roughly \$449.00. Mr. Harper made the motion to approve and it was seconded by Mr. Hunt. Consensus was met.

Communication

- **2018-2019 Master Schedule:** Mr. Freeman discussed the progress with 2018-2019 master schedule. Mr. Freeman discussed planning for teachers and class time length.

- **2018 K-Prep Awards Day:** Mr. Freeman announced that the 2017 K-Prep awards will be held on May 8, 2018
2017 6th Grade: 8AM in the BCMS Gym
2017 7th Grade: 8:45 in the BCMS Gym
2017 8th Grade: 1PM in the BCHS Auditorium.
- **2018 K-Prep Kick off Rally:** May 9th from 12:45-2:30 PM
- **Social Media Policy:** Mr. Freeman asked the council to review a social media policy for students during the school day. Right now the student handbook does not address social media and offers a matrix for administration to follow if there is an incident during the school day. Mr. Freeman stated that he will add this item under approval in the May SBDM meeting.
- **Dress Code Violation:** Mr. Freeman asked the council to think about adding discipline procedures for repeat dress code violators. At this time the current student handbook does not offer any procedures for administration to follow. This item will be added for approval in the May SBDM.
- **Adjourn:** Mr. Embry made the motion to adjourn and it was seconded by Mr. Hunt. Consensus was met and the meeting was adjourned at 3:41 PM.