

Butler County Middle School
SBDM Special Called Meeting Minutes
January 7, 2019
3:15 PM in BCMS Conference Room

The Butler County Middle School SBDM council met on January 7, 2019 in a special called session. The following SBDM members were present: Monica Crawford, Thomas Harper, Kim Grubb, Melissa Renfrow, non-council member Assistant Principal Cody Donaldson, and Principal Tim Freeman led the meeting.

- **Meeting was called to order at 3:17 PM.**
- **Approval of Agenda:** Mr. Freeman asked that under communication a review of an updated Athletic Handbook be added. Mr. Harper made the motion to approve the agenda, and it was seconded by Ms. Crawford.
- **Approval of Minutes:** Mr. Freeman asked for approval of the December SBDM minutes that were sent to the council. Mrs. Renfrow made the motion to approve, and it was seconded by Mrs. Grubb. Consensus was met.
- **Approval of the budget:** Mr. Freeman covered the ledger budget and the most recent SBDM budget. Mrs. Grubb made the motion to approve, and it was seconded by Ms. Crawford. Consensus was met.
- **Approval for the 2019 Gradecam license:** Mr. Freeman surveyed the staff on how often Gradecam was used. After review of the survey results, discussing options, and looking at payment, Mr. Harper made the motion to approve the renewal for one year, and it was seconded by Mrs. Renfrow. Consensus was met.

Communication

- **CSIP/Title I Report:** Mr. Freeman shared the completed CSIP and Title I Report with the council. Mr. Freeman answered questions related to school goals, school safety, and next steps in developing the RTI program.
- **PTO Funds:** Mr. Freeman informed the council that PTO will be splitting the cost for 200 event chairs so that BCMS can use them for concerts, events, and 8th grade recognition. Mr. Freeman also informed SBDM that the cost will come out of the student vending ledger account.
- **Athletic Handbook:** Mr. Donaldson showed a draft of an updated Athletic Handbook. No action was taken.
- **Adjourn:** With no other items on the agenda, Mrs Grubb made the motion to adjourn, and it was seconded by Mr. Harper. The meeting was adjourned at 3:39 PM.